



Saint Rita School Merit Scholarship Application 2021-2022

Thanks to a generous bequest, Saint Rita School's Finance Council is proud to offer current and future students an opportunity to apply for the Saint Rita Merit Scholarship. The Saint Rita Merit Scholarship, a merit-based financial aid program, recognizes and rewards students and families for both their academic achievements and their dedication to service and life-long learning.

Parents are encouraged to go through the process of applying for the Saint Rita Merit Scholarship. Completed applications will be reviewed by a committee of representatives from Saint Rita Finance Council, School Administration and the Pastoral Staff. During the final award process, Saint Rita School and Saint Rita Church reserve the right to verify each applicant's academic record.

Please direct any questions you have during your application process to Denise Simonik in the Parish Office:
dsimonik@stritaschool.com

The Saint Rita Merit Scholarship applications are due to the Parish office no later than **Friday, March 12, 2021.**

Q: Who may apply for the Saint Rita Merit Scholarship?

A: All current, incoming and prospective new students in grades K-8 may apply.

Q: Is preference given to any group of applicants?

A: Yes. Preference will be given to current Saint Rita School students, Saint Rita Parishioners, and students from other Catholic families in our area.

Q: Who determines recipients of the Saint Rita Merit Scholarship?

A: Applications will be reviewed by a committee of representatives from Finance Council, School Administration, and the Pastoral Staff.

Q: What criteria will be used to determine recipients for the Saint Rita Merit Scholarship?

A: Student academic achievement and dedication to service as well as family involvement in parish life will weigh heavily in choosing recipients for the Saint Rita Merit Scholarship. Scholarship awards may vary due to financial considerations.

Q: How do I apply for the Saint Rita Merit Scholarship?

A: Applications will be available for download at www.stritaschool.com or upon request in the Middle School office beginning **January 2021**. The application process consists of 3 steps:

1) completion of **ONE** family profile, 2) completion of a student profile for **EACH** student and 3) completion and submission of **ONE** FACTS form. Step 1& 2 above about the Merit Scholarship is to be downloaded and submitted to the school. Step 3 above is the financial piece completed online and submitted directly to FACTS. Detailed instructions can be found on the next page.

Q: What is the FACTS Management and why is it necessary to complete an application?

A: FACTS is a tool used by dioceses across the country to rank financial need.

All information related to a parent's financial circumstance is, of course, treated confidentially. FACTS is being used in this process because: 1) it is an objective and secure 3rd party and, 2) Saint Rita's Scholarship Committee only receives a ranking of financial need, and not each family's detailed financial information.

IMPORTANT reminder-the FACTS application can **ONLY** be completed and submitted online after **January 2021**.

Q: If my child receives a Saint Rita Merit Scholarship, will it be automatically renewed each year?

A: Yes. Pending satisfactory academic performance and good citizenship as shown through conduct and service, your child's scholarship will be renewed each year. **Please note:** you will still be required to submit a new application each year you wish to receive your scholarship award. You are also required to submit a new form to FACTS Management.

Q: When and how will I be notified if my child is awarded a Saint Rita Merit Scholarship?

A: It is the intention of the Saint Rita Finance Council to mail Award Letters in the month of **April 2021**. This date may change depending on how many total applications are submitted for consideration.

Q: What is the deadline for application?

A: The deadline to submit an application for the Saint Rita Merit Scholarship is **Friday, March 12, 2021**.

Q: Who can I contact if I have questions during the Saint Rita Merit Scholarship application process?

A: All questions should be submitted via email to Denise Simonik: dsimonik@stritaschool.com

Completing the Saint Rita Merit Scholarship Application

To **RENEW** your Saint Rita Merit Scholarship Award from the previous year, you **MUST** complete **PART 1** of the Saint Rita Merit Scholarship application and submit a new FACTS form online.

To **RENEW** your current Saint Rita Merit Scholarship award and **ADD** an additional family member for consideration, you **MUST** also complete **PART II** of the Merit Scholarship for **EACH additional child**.

NEW APPLICATION- You **MUST** complete Part II and Part III for **each** child, Part IV is **ONE** per family.

NEW APPLICATION- You will only be required to fill out **ONE** FACTS application per family regardless of whether you are applying for just the Saint Rita Merit Scholarship or for both the Saint Rita Merit Scholarship **AND** the Diocesan Financial Aid. **IMPORTANT** - You are to return the completed Merit Scholarship **ONLY** to the Saint Rita Middle School office.

Saint Rita School will pay the \$30.00 application fee on your behalf.

FACTS Management Application: (available online after **January 2021**).

Access application - by going to our Saint Rita website at www.stritaschool.com under the Admission tab to download the Merit Scholarship and on the left side bar look for the link to access the FACTS application to complete online. Application and supporting documents are due **Friday, March 12, 2021**. There is **no cost** for the FACTS Application fee.

Eligible Grades- Kindergarten through Eighth Grade

Submitting Documentation - documentation should be submitted at the time the application is completed.

Important: For Diocesan aid you must use the **2020** documents as stated below. For the Merit Scholarship **ONLY** you can use 2019 documents OR 2020

Required Supporting Documentation- applications submitted without documentation will not be processed.

- Most recent pay stubs
- 2020 W-2 forms for all jobs
- 2020 filed tax return: 1040, 1040A, 1040EZ with all schedules
- 2020 filed business tax return: 1120, 1120S, 1065 (if applicable)
- Supplemental income documentation: Social Security income, Welfare, Food Stamps, Child Support, 1099-M

Forms, Worker's Compensation, Unemployment, Veterans Benefits, Housing Allowance, etc.

If you are unable to provide any of the aforementioned items, please submit a Special Circumstance letter indicating which document(s) you are unable to provide and why. This information will be shared with your school for consideration.



Grant & Aid Assessment

After completing the online application, you will need to upload all required supporting documentation. Uploaded documents must be in PDF format and the size of each document must be less than 20 MB.

Please **DO NOT** use your mobile device to photo copy required documents due to problems with legibility.

- Copy of the most recent **IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return** (the year of the tax return depends on the tax requirements of the school). If applicant and co-applicant file separately, we require both tax returns for the same tax year. We do not require State Tax Returns.
- Copies of **all the current year W-2 Wage and Tax Statements** for both the applicant and co-applicant. **NOTE:** If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
 - Business** - send Schedule C or C-EZ and Form 4562 Depreciation and Amortization
 - Farm** - send Schedule F and Form 4562 Depreciation and Amortization
 - Rental Property** - send Schedule E (page 1)
 - S-Corporation** - send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
 - Partnership** - send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
 - Estates and Trusts** - send Schedule E (page 2), Form 1041 and Schedule K-1

***IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.**

- Copies of all supporting documentation for **household Non-Taxable Income** such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

*All documentation received is imaged upon receipt and then destroyed.

You may login to your FACTS user account to review the status of your application. **Please allow 2 weeks processing time from the date you provided the supporting documents before inquiring further about receipt and/or status of the uploaded or faxed documents.** Application deadlines are set by the institution awarding the scholarships. If you are applying after the deadline, please contact your school to ensure that your application will be accepted.

*A non-refundable application fee may be required before your application will be submitted.

NOTE: Award decisions are made by the institution providing the scholarship, not FACTS.

For more information, visit FACTSmgt.com/grant-and-aid



Saint Rita School

2021-2022 Saint Rita Merit Scholarship Application

Faith, Family & Excellence Since 1949

Application Date: _____

PART I. MERIT SCHOLARSHIP RENEWAL

Student Name	Current Grade	Date of Birth	Current GPA

Home Address

Street: _____

City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Father's Full Name: _____

Mother's Full Name: _____

Has their been any change in the parents' marital or childrens' guardian status in the past year? If yes, please describe.

Please share with us your child/children's interests and activities outside of school during this current school year. Include items such as dance, music, arts, sports, volunteer work, church activities, other volunteer work.

Has your son/daughter participated in any gifted programs or other educational opportunities outside of school in this current school year.

As parents/guardians, please describe your volunteer activites this current school year in regards to Saint Rita School, Parish or Other:

Do you currently belong to Saint Rita Parish _____ if no, what church or parish do you currently belong _____

How much are you able to pay, in total, for all children attending Saint Rita School? _____

How often does your family attend mass _____

Saint Rita School

2021-2022 Saint Rita Merit Scholarship

Faith, Family & Excellence Since 1949

Application Date: _____

PART II. NEW STUDENT APPLICATION INFORMATION

Applicant's Full Name: _____

Applicant's Date of Birth: _____

Current School: _____

City: _____ State: _____ Current Grade: _____

Previous School(s) Attended: _____ Year Attended: _____

Home Address

Street: _____

City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Father's Full Name: _____

Mother's Full Name: _____

Parents are: Married _____ Separated _____ Divorced _____

Is either of the Applicant's parents deceased: Yes _____ No _____

Guardian(s) (if applicable): _____

Applicant Lives With: _____

Please share with us your son/daughter's interests and activities outside of school. Include items such as: dance, music, arts, sports, volunteer work, church activities, etc.

Of the interests and activities you listed above, which does your son/daughter enjoy most?

Please describe your son/daughter's relationship with their current school.

What academic subjects does your son/daughter enjoy most?

What academic subjects does your son/daughter enjoy least?

Has your son/daughter participated in any gifted or talented programs, participated in enrichment or been enrolled in accelerated classes in school? If yes, please provide some details.

Please describe your son/daughter's social relationship with peers and adults.

What was your son/daughter's Grade Point Average this past year? _____

PART III. NEW APPLICATION - PARENT/GUARDIAN COMMENTS

Please share with us your education goals for your son or daughter.

How will Saint Rita School contribute to realizing these goals for your son or daughter?

In what areas do your son or daughter need improvements?

What are your son or daughter's strengths?

Does your son or daughter have special needs in any of the following areas? If yes, please explain briefly.

1. Academic Needs _____
2. Disciplinary Needs _____
3. Social Needs _____
4. Medical Needs _____

To help us better know and understand your son or daughter, please relate an experience that characterizes him or her.

List all other children in this family:

Name _____

Age _____ Grade _____ Name of School (if attending) _____

Tuition & Fees paid for child per year: \$ _____ Aid/Scholarship Amount \$ _____

Name _____

Age _____ Grade _____ Name of School (if attending) _____

Tuition & Fees paid for child per year: \$ _____ Aid/Scholarship Amount \$ _____

Name _____

Age _____ Grade _____ Name of School (if attending) _____

Tuition & Fees paid for child per year: \$ _____ Aid/Scholarship Amount \$ _____

Name _____

Age _____ Grade _____ Name of School (if attending) _____

Tuition & Fees paid for child per year: \$ _____ Aid/Scholarship Amount \$ _____

If you, or any of your relatives, are St. Rita School alumni, please provide their information below.

Name: _____ Class of: _____

Name: _____ Class of: _____

Name: _____ Class of: _____

How would you describe your role in your child's education?

As parents of a Saint Rita School student, what volunteer opportunities at our school and parish appeal to you?

Please list your special gifts and talents that you would be interest in sharing with our parish and school community in a volunteer capacity. (i.e. arts, music, sports, language, technology, crafts, etc)

How much are you able to pay, in total, for all children attending Saint Rita School? \$ _____

____ (Please write in a specific amount.)

PART IV. FAMILY PROFILE & PARENT / GUARDIAN INFORMATION

Father or Guardian Occupation: _____

Full or Part Time? _____

Employer's Name _____

Employer's Address _____

How long have you been employed here? _____

Father/Guardian Home Phone or Cell: _____

Father/Guardian Email: _____

Mother or Guardian Occupation: _____

Full or Part Time? _____

Employer's Name _____

Employer's Address _____

How long have you been employed here? _____

Mother/Guardian Home Phone or Cell: _____

Mother/Guardian Email: _____

To which parish or church you're your family currently belong? _____

Located in (provide city and state): _____

How often does your family attend Mass? _____

Does your family regularly contribute financial to your church? _____

Please list all volunteer or mission work you or members of your family have done in the last three years. Please indicate whether this work was parish or community related.
